

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

December 21, 2010

PRESENT

C.W. Colladay
G. Destache
P. Rodriguez
O. Garrett

ABSENT

J. Deleo

GUESTS

C. Ofoma
M. Gnekow
J. Holmes
C. Colladay
C. Destache

STAFF

J. Pape
A. Harnden
M. McCullough
K. Caldwell
N. Harper

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

- a. Chidi Ofoma from Chase Bank introduced herself and two colleagues to the Board. She stated that they are interested in obtaining our business and they hope that the Board will consider their products and fees.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the November 16, 2010 Regular Meeting.

ACTION: Director Garrett moved to approve the Minutes with a correction to the typographical error on page 2, item 8. Director Destache seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Destache moved to approve the financial report and to authorize payment of the November 16 – December 21, 2010 invoices. Director Garrett seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports (Unaudited).

- a. Revenue & Expenditure Report.

ACTION: Note and file.

The Board directed staff to look at CFD No. 3 account balance under LAIF, on page 25 of the agenda.

b. Lien update.

ACTION: Note and file.

7. Audit Proposals.

ACTION: Director Garrett moved to accept the Proposal to Perform Annual Audits from Teaman, Ramirez & Smith, Inc. Director Rodriguez seconded. Motion carried unanimously. The Board directed staff to present a schedule at next month's meeting.

8. Agreement No. A-04-13, Emerging Constituents Program.

ACTION: Director Rodriguez moved to approve the Emerging Constituents Program with a Board Member to be assigned as our representative. Director Destache seconded. Motion carried unanimously.

9. Sycamore Creek Development.

a. Project Update – The General Manager reported general information on Tract 31908.

Director Rodriguez left the meeting due to a conflict of interest.

b. CFD No. 1 Amendment to Joint Community Facilities Agreement by and Among Lee Lake Water District, County of Riverside, and Starfield Sycamore Investors, LLC.

ACTION: Director Destache moved to approve the Amendment in substantial form and delegate the General Manager to approve the final form of the amendment subject to Bond Counsel final review and approval. Director Garrett seconded. Motion carried.

Director Rodriguez rejoined the meeting.

c. 1748 houses to be built. 1101 houses occupied to date. 63% complete.

10. CFD No. 1 Sycamore Creek Recycled Water System.

a. Update on progress.

b. Non-potable water Pipeline Construction Payment Request No. 6.

ACTION: Director Garrett moved to approve Payment Request No. 6. Director Rodriguez seconded. Motion carried unanimously.

11. Retreat Development – Ryland Homes.

- a. Project Update – None.
- b. Retreat recycled water conversion – The General Manager reported that the plans are out to bid.
- c. 517 houses to be built. 430 houses occupied to date. 83% complete.

12. Ranpac “Toscana” Project.

- a. Project Update – None.
- b. 1443 estimated houses to be built.

13. Re-alignment of Temescal Canyon Road.

- a. Project Update – Sam Yoo reported via email that they are working on the 100% plans for Temescal Canyon Road. They expect to have the plans approved by February 2011 with construction starting in April 2011.

14. Ridge Properties “Wildrose East Business Park” Project (Tracy Hodge).

- a. Project Update – The General Manager reported that he will be meeting with representatives from Ridge Properties and County of Riverside Transportation regarding the sink hole in front of Lee Lake’s driveway.

15. Mission Clay “Serano Specific Plan” Project (Blair Dahl).

- a. Project Update – None.

16. Water Utilization Reports.

ACTION: Note and file.

17. Committee Reports.

- a. Finance (Director Garrett) – None.
- b. Engineering (Director Rodriguez) – Director Rodriguez reported on the meeting with EVMWD. He asked that staff schedule an Engineering Committee Meeting in January 2011.

c. Public Relations (Director Deleo).

18. General Manager’s Report.

a. General Manager’s Report

ACTION: Note and file.

b. Operations Report

ACTION: Note and file.

19. District Engineer’s Report.

a. Status of Projects

ACTION: Note and file.

20. District Counsel’s Report – None.

21. Seminars/Workshops.

22. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of November was distributed to each Director along with the Agenda.

23. Adjournment.

There being no further business, the December 21, 2010 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 11:05 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____